

**Minutes
Hurst City Council
Work Session
Tuesday, July 10, 2018**

On the 10th day of July 2018, at 5:26 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at Hurst City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson)	Mayor
David Booe)	Mayor Pro Tem
Bill McLendon)	Councilmembers
Larry Kitchens)	
Jon McKenzie)	
Cathy Thompson)	
Cindy Shepard)	
Clay Caruthers)	City Manager
Allan Heindel)	Deputy City Manager
John Boyle)	City Attorney
Rita Frick)	City Secretary
Greg Dickens)	Executive Director of Public Works
Clayton Fulton)	Executive Director of Strategic and Fiscal Services
Steve Bowden)	Executive Director of Economic Development
Michelle Lazo)	Executive Director of Planning and Development
David Palla)	Fire Chief
Kyle Gordon)	Managing Director of Community Services
Kristie Weaver)	Parks Director

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

I. Call to Order – Mayor Wilson called the meeting to order at 5:26 p.m.

II. Informational Items

City Manager Clay Caruthers advised Council the Employee Conference is scheduled for September 19 and 20, 2018.

- **Discussion of proposed Adopt-A-Park Program** – Deputy City Manager Allan Heindel introduced Parks Director Kristi Weaver, who reviewed the new Adopt-A-Park Program recently presented to the Parks and Recreation Board. She reviewed the proposed guidelines and scope of the program stating the Parks and Recreation Board recommended they proceed. Mayor Wilson suggested the Teen Court may be able to utilize the program. In response to Councilmembers' questions, Ms. Weaver stated the program will be publicized on the website, social media and she would also work with the marketing team. Councilmember Kitchens also suggested the *Where We Live Magazine* include information regarding the program.

- **Discussion of Annual appointments to Boards, Commissions and Committees** – City Manager Clay Caruthers advised this is a calendar item to set a work session to discuss the mission statements, size, and scope of the boards, commissions and committees, and recommended July 16, 2018 at 5:00 p.m.

III. Discussion of Agenda Item(s) 3

Consider authorizing the city manager to enter into an Interlocal Agreement with the North Central Texas Council of Governments for participation in the Trinity Railway Express Funding Partnership.

Executive Director of Strategic and Fiscal Services Clayton Fulton briefed Council on the partnership this City has had with the North Central Texas Council of Governments (NCTCOG), for several years, in support of the Trinity Railway Express. He explained the annual contribution for Hurst is calculated based on ridership surveys at various TRE stops and the annual Hurst contribution is \$90,456.

IV. Discussion of Agenda Item(s) 4

Consider authorizing the city manager to enter into a Contract with Ed's Electric Service for Citywide Electrical Services.

Deputy City Manager Allan Heindel briefed Council on the citywide electrical services contract, utilizing the City of Grand Prairie's Interlocal Purchasing Agreement. Mr. Heindel reviewed the types of lighting systems used in the City and the need for an electrical services contract. He stated Ed's Electric, has a twenty-year working relationship with the City and has a reputation for quality and timely workmanship.

V. Discussion of Agenda Item(s) 5 and 6

Consider authorizing the city manager to enter into an Interlocal Assistance Agreement for fire and explosion investigations.

Consider authorizing the city manager to enter into a Contract with Tarrant County for Mutual Aid Services.

Fire Chief David Palla briefed Council on the benefits of the Interlocal Assistance Agreement for fire and explosion investigations and the Tarrant County for Mutual Aid Services Agreement stating the new agreements include minor revisions.

VI. Discussion of Agenda Item(s) 7

Consider authorizing the city manager to enter into an Engineering Services Contract with Deltatek Engineering for design of the Precinct Line Road Elevated Storage Tank Chemical Feed and Monitoring System Improvements.

Executive Director of Public Works Greg Dickens reviewed the water system structure noting the majority of water comes from the City of Fort Worth with two pressure plains, or

elevated tanks. He reviewed the water system maintenance and testing procedures and explained why the Precinct Line Road tank has more issues in the summer. Mr. Dickens stated the proposed project will help monitor the chlorine levels in the tank and prevent frequent system flushing. Mr. Dickens noted the lake turnover affects the taste and odor of the water and more well water is currently being pumped as a result of City well 9 being down.

VII. Discussion of Agenda Item(s) 8

Consider concurrence with the city manager's Administrative Approval to modify Z-17-04 Sprouts Crossing, a site plan for Lot 5, Block A, The Haven Addition located at 200 Grapevine Highway.

Executive Director of Planning and Community Development Michelle Lazo reviewed the proposed administrative approval for a site plan amendment to modify Z-17-04 Sprouts Crossing, a site plan for Lot 5, Block A, The Haven Addition, located at 200 Grapevine Highway. She stated the administrative approval, which the city attorney stated is allowed, is to permit a drive-thru for a restaurant site on the Highway 26 side of the development. She stated the speaker and pick-up window is on the opposite side from the residents. Mayor Wilson explained the developer needs the administrative approval to meet a construction timeline.

VIII. Discussion of Agenda Item(s) 9

Consider authorizing the city manager to enter into an Agreement with Davis & Davis, Inc., to provide design services for the Parker Cemetery Phase II project.

Deputy City Manager Allan Heindel and Managing Director of Community Services Kyle Gordon briefed Council regarding the Agreement, with Davis & Davis, Inc., to provide design services for the Parker Cemetery Phase II Project, reviewed the site and phases of the project, and proposed improvements and design recommendations from the Historic Landmark Preservation Committee. In response to Councilmembers' questions, Councilmember Kitchens stated the proposed limited access is due to the historic and fragile nature of the cemetery.

Mayor Wilson expressed his desire to continue the communication process to build the cohesiveness of the Council and the possibility of utilizing a communication tool in future.

IX. Adjournment – The meeting adjourned at 6:25 p.m.

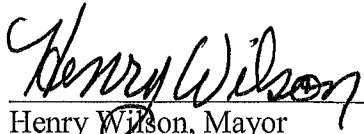
APPROVED this the 14th day of August 2018.

ATTEST:



Rita Frick, City Secretary

APPROVED:



Henry Wilson, Mayor